Security Deposit Logic
October 30, 2002

Collection of a security deposit is recommended for all programs. For the Section 8, PAC, and PRAC units, collection of the correct security deposit amount is a prerequisite to receiving approval for special claims.

TRACS will generate CE131 under two general conditions: (1) If the MAT10 is NOT a Move-in AND it has a security deposit of $0, then TRACS generates CE131. (2) If the MAT10 is a Move-in AND it is NOT a PAC or PRAC (subsidy type is not 7, 8, or 9) AND the security deposit is $0, then TRACS generates CE131.

If the certification is a Move-in having a subsidy type of 1, 2, 3, 4, 5, 7, 8, or 9, please use the following matrix table for discerning the amount of security deposit expected and the discrepancy codes.

Security Deposit Matrix Chart for Move-In Certifications Processed in TRACS 201B

Subsidy Type	Program	Security Deposit Amount	Discrepancy Code
4 and 5	236 and BMIR	May not exceed the Tenant Rent.	**CE252**
1	Section 8 Loan Management Set-Asides Section 8 Property Disposition Set_Aside Units, HAP Contracts pre Dec 6, 1979 Section 8 New Construction Units, HAP Agreement pre Feb 29, 1981 Section 8 Substantial Rehabilitation Units, HAP Agreement pre Feb 20, 1980 Section 8 State House Finance Agency Units, HAP Agreement pre Feb 29, 1981 Section 515/8 (Farmer's Home)	May not exceed TTP.	**CE252**
2	Rent Supplement Units	May not exceed the greater of TTP or $50;	**CE252**
3	RAP Units	… and may not be less than $50.	**CE253**
7	202 PRAC		
8	811 PRAC		
9	202 PAC		

The following specifications mirror the security deposit matrix chart on the previous page.

Messages
CE131 (Action Required Code of 3)
        "Security Deposit is now being collected by TRACS."
CE252 (Action Required Code of 3)
        "Security Deposit may not exceed the max amount allowed by 4350 Handbook."
                Security Deposit: (MAT Security Deposit)
                Subsidy Type: (MAT Subsidy Type)
                Tenant Rent: (If Subsidy Type = 4 or 5)
                TTP: (If Subsidy Type = 1, 2, 3, 7, 8, or 9)
CE253 (Action Required Code of 3)
        "Security Deposit may not be less than $50 for PAC, PRAC, Rent Supp or RAP."
                Security Deposit: (MAT Security Deposit)
                Subsidy Type: (MAT Subsidy Type)

Business Security Deposit Logic
        Note: If a discrepancy is generated, store the security deposit that is being submitted on the MAT10.

        IF cert type DOES NOT EQUAL TO "MI"

                IF security deposit = 0
                        Escape to logic for generating **CE131**

        ElseIf cert type = "MI"

                IF subsidy type DOES NOT EQUAL TO 7, 8, or 9
                   IF security deposit = 0
                        Escape to logic for generating **CE131**

                ELSE IF subsidy type = 2, 3, 7, 8, or 9
                        IF Security Deposit exceeds the greater of the Total Tenant Payment or $50
                                Escape to logic for generating **CE252**

                        Else IF Security Deposit is less than $50
                                Escape to logic for generating **CE253**

                IF subsidy type = 4 or 5
                        IF Security Deposit exceeds Tenant Rent
                                Escape to logic for generating **CE252**

                IF subsidy type = 1
                        IF Security Deposit exceeds Total Tenant Payment
                                Escape to logic for generating **CE252**